BRANDON SCHOOL DIVISION

"Accepting the Challenge"

BRANDON SCHOOL DIVISION

November 23, 2011

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, NOVEMBER 28, 2011 AT 7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

G.F. Barnes
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

a) Regular Board Meeting, November 14, 2011.
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

a)	Facilities and Transportation Committee Minutes	D. Karnes
b)	School Division/Parent/Guardian Advisory Committee Minutes	K. Sumner
c)	Education Committee Minutes	P. Bartlette
d)	Finance Committee Minutes	P. Bartlette
e)	MSBA Resolutions Committee Minutes	L. Ross
f)	Policy Review Committee Minutes	K. Sumner
g)	Other - Meeting with City Council	 M. Sefton

2.03 Delegations and Petitions

NIL

2.04 Communications for Action

a) Sharon Alexander, Community Member, November 16, 2011, responding to a radio broadcast where she heard that a Trustee had stated "no one in Brandon is saying to cut programs, they are all saying keep things as they are." She wished to indicate that she has contacted every member of the school board in the past saying there should be a cut to programs.

Refer Business Arising.

b) Hugh Coburn, Chair, Nominating Committee, Manitoba School Boards Association, November 16, 2011, inviting member boards to nominate potential candidates for positions on the MSBA Executive. This is the first call for nominations, a second call will be made at the January regional meetings, and a third and final call at the Annual Convention on Friday, March 16, 2012.

Refer Business Arising.

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

a) Correspondence from Sharon Alexander, Community Member, from Communications for Action 2.04a), responding to a radio broadcast where she heard that no one is saying to cut programs and advising she has indicated to the Board Members that programs should be cut and she has relayed her thoughts to every Board Member on cutting programs.

b) Correspondence from Hugh Coburn, Chair, Nominating Committee, Manitoba School Boards Association, from Communications for Action 2.04b), inviting member boards to nominate potential candidates for positions on the MSBA Executive.

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

a) School Reports – Betty Gibson and King George Schools.

b) Learning Support Services Presentation – NIL.

c) Items from Senior Administration Report
- Strategic Planning in Manitoba School Divisions – Trustee Inquiry.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

167/2011 That MCM Architects Inc. be appointed Architects for the Neelin High School Science Lab Renovations.

168/2011 That Samson Engineering Inc. be appointed Architects for the Crocus Plains Regional Secondary High School Science Lab Renovations.

169/2011 That the proposal for a capital asset management plan from Ameresco be approved and that the software in the amount of $38,000 be funded from accumulated surplus and the yearly contract services in the amount of $12,000 be funded from the contracted services budget.

170/2011 That the Board submit resolutions to the Manitoba School Boards Association on the following:

1) Occupational Health Services
2) Membership in Canadian School Boards Association
3) Full Day/Every Day Kindergarten
4) School Bus Safety
5) Bill 13 – Preparing Students for Success Act
6) Funding for Equity
7) Tax Incentive Grant

171/2011 That the sum of $25,000 be allocated to the second floor of Neelin High School Off-Campus for start-up costs for programming mandated by Bill 13 for 16 to 18 year olds; and that the funds be approved as an over-expenditure.

172/2011 That the low tender for Photocopy Paper for the Spring 2012 term in the amount of $26,840 (plus PST & GST) from Christie's Office Plus F.O.B. Brandon, be accepted.

2.08 Bylaws

NIL

2.09 Giving of Notice

I hereby give notice that at the next Board meeting, I or someone in my stead will introduce a motion to rescind Policy 3011 – "Purchasing Authority" and replace same with Policy and Procedures 3011 – "Purchasing Authority".

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Receive and File.

3.02 Communications for Information

a) Danielle Parent, Education Officer, Manitoba Education, November 14, 2011, advising that requests for financial assistance for projects meeting the criteria of the French Second Language Revitalization Program can now be submitted. Criteria is provided in the correspondence. Project proposals will be accepted until January 31, 2012 and will be evaluated by the Bureau de l'education francaise Division's committee.
Refer to Superintendent's Office.

3.03 Announcements

a) BSD/BTA Liaison Committee Meeting - 4:00 p.m., Tuesday, November 29, 2011, Conference Room.

b) Joint City Task Force Ad-Hoc Committee Meeting – 5:00 p.m., Thursday, December 1, 2011, Conference Room.

c) Policy Review Committee Meeting – 11:30 a.m., Tuesday, December 6, 2011, Board Room.

d) Divisional Futures and Community Relations Committee Meeting – 7:00 p.m., Tuesday, December 6, 2011, Alexander School.

e) Facilities & Transportation Committee Meeting - 1:30 p.m., Wednesday, December 7, 2011, Conference Room.

f) Finance Committee Meeting – 3:00 p.m., Wednesday, December 7, 2011, Board Room.

g) Education Committee Meeting – 7:00 p.m., Wednesday, December 7, 2011, Board Room.

h) Education Committee Meeting – 11:30 a.m., Thursday, December 8, 2011, Board Room.

i) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, December 12, 2011, Board Room.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

5.00 ADJOURNMENT

From: "Sharon" <

Wed, Nov 16, 2011 9:32:33 PM

Subject: school taxes

To: **Sheri Bailey**

Appendix A

Attachments: Attach0.html / Uploaded File

Chairperson of the Board

Hi,

I happened to hear, I believe it was Mr Marty Snelling, on the radio a little while ago saying that **no one** in Brandon is saying cut programs, they are all saying keep things as they are.

Well, I would just like to say that I have contacted every member of the school board in the past, saying I feel there should be a cut to programs. That perhaps the time has come where we cannot afford to provide such a wide variety of options since you are continually having to raise our taxes. Concentrate on the basics and if you can afford some extras, fine, but work within a more reasonable budget for extras.

So I was not happy to hear he says no one is saying cut programs since I have.

So not sure this needs to be on the agenda, but I could not see a place where this would go to each board member so I thought I would try this venue. Please let me know if there is a place a person can have their email go to everyone without having to cc them all. If not please forward on.

Thanks
Sharon Alexander

2.04 a)
2.03 ✓

Appendix B

MANITOBA
School Boards
ASSOCIATION

November 16, 2011

[illegible] FOR NOMINATIONS
Manitoba School Boards Association [illegible]

On behalf of the Nominating Committee, I am requesting member boards to submit names of potential candidates for the positions of:

President
[1] Vice-President (Boards with 6,000 students or more):
[2] Vice-President (Boards with fewer than 6,000 students):
[3] Directors:

- **Region #1**
- **Region #2**
- **Region #3**
- **Region #4**
- **Region #5 (two to be elected)**
- **Region #6**

[1] Brandon, Hanover, Louis Riel, Pembina Trails, River East Transcona, Seven Oaks, St. James-Assiniboia, and Winnipeg.
[2] all boards not listed above
[3] nominations for the positions of Director may also be received at regional meetings to be held in January

Nominations may be made in any of three ways

1. A trustee may be nominated for office by his or her school board by way of a motion duly passed by that school board, and submitted to the association's nominating committee by the required deadline.

2. A trustee may be nominated for office by submitting in writing an expression of intent, accompanied by the supporting signatures of five (5) trustees from member school boards, by the required deadline.

3. A trustee may be nominated for office from the floor of a regional meeting or the annual convention by a single trustee from a member school board, with the consent of the nominee.

When nominating a candidate, consideration should be given to length of trustee service, participation in Manitoba School Boards Association and local school board activities, and an expressed willingness to commit the considerable time required to fulfill the role. The process of contacting member boards is intended to ensure involvement at the local level in the nomination process of the Association.

.....2

2.04 b)
2.03 ✓

Excerpt from By-Law #4 (7.) Nominations for Executive Positions

(e) The Nominating committee will fulfill its function in accordance with the following guidelines:

(i) The Committee will (endeavour to) nominate at least two eligible candidates for the position of President, and at least one eligible candidate for each of the two Vice-President positions, and seven Director positions.

(ii) The Committee's nominees for the position of President will include at least one candidate from a school board serving fewer than 6,000 students, and one from a school board serving 6,000 students or more; these nominees will include the Association's two incumbent Vice-Presidents, except where one or the other of the Vice-Presidents declines the nomination, or is no longer eligible to serve. [The incumbent President may also stand for re-election to the position for a second full, consecutive term of office should he/she so desire].

(iii) The Committee's nominees for Vice-President (fewer than 6,000 students) will come from school boards serving fewer than 6,000 students, and the nominees for Vice-President (6,000 students or more) will come from school boards serving 6,000 or more students. The number of students served by each board will be determined in accordance with Association By-Laws.

(iv) At least two of the candidates for Director shall be from Region 5 (Suburban); at least one shall be from each of the remaining regions, namely Region 1 (Western/Northwestern), Region 2 (Central/South Central), Region 3 (Interlake/Southeastern), Region 4 (Northern), and Region 6 (Winnipeg S.D.). A candidate for Director of a specific region shall be a trustee of a member board in that region.

(v) None of the Committee's nominees shall be a member of the Nominating Committee.

Note: This written notice shall serve as the ***first call*** for nominations. A ***second call*** will be made at the January regional meetings, and ***third and final call*** at the morning call to order of the Annual Convention on Friday, March 16, 2012.

We sincerely appreciate your willingness to assist the Nominating Committee in fulfilling its responsibilities by encouraging qualified, dedicated trustees to allow their names to stand for the various positions of the Provincial Executive.

Yours truly,

Hugh Coburn, Chair
Nominating Committee

HC/bu

NOTE: Candidate names will be posted to the MSBA Website as they are received.