Policy Review Committee Minutes

Monday, November 21, 2011 – 7:30 p.m.
Board Room, Administration Office

Present: K. Sumner (Chairperson), P. Bartlette, G. Kruck, M. Sefton, Dr. D. Michaels, G. Barnes.

1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 7:40 p.m. by the Chairperson Trustee Sumner.

2. APPROVAL OF AGENDA

The Committee agenda was approved as circulated.

4. REVIEW OF COMMITTEE MINUTES

The Committee accepted the Minutes of November 1, 2011 as information.

5. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

6. OTHER COMMITTEE GOVERNANCE MATTERS

a) Policy and Procedures 4001 – "Off-Site Activities"

The Committee continued to review Procedures 4001 – "Off-Site Activities". Discussions were held regarding the difference between curricular, co-curricular and extra-curricular activities; the amount of lead time required for approval of a proposed trip; the consultation process to be followed upon completion of the review of the draft policy and procedures by the Committee; the need to amend the application form to include information regarding how parents were advised of the availability of funds for students in financial need.

Due to lack of time and the need to continue detailed discussions regarding Policy and Procedures 4001, it was agreed the Committee would hold a special meeting on Monday, November 28, 2011 at 5:00 p.m. to continue reviewing the draft procedures.

7. OPERATIONS INFORMATION

NIL

8. NEXT MEETING: 5:00 p.m. - Monday, November 28, 2011, Board Room

The meeting adjourned at 10:00 p.m.

Respectfully submitted,

K Sumner, Chair

P. Bartlette

G. Kruck

M. Sefton (Alternate)